

RISK ASSESSMENT

Client:	Company:
Site:	Area:
Activity:	Date:

HAZARD TABLE

		Low	Med	High			Low	Med	High
A	Falling of Persons/Materials				M	Noise			
B	Tripping/Slipping				N	Substances/Chemicals/Fumes/Dust			
C	Trapping				O	Burns			
D	Flying Particles				P	Bursting/Explosion Risks			
E	Fire/Flammable Atmosphere				Q	Vibration			
F	Oxygen Enrichment				R	Oxygen Depletion			
G	Collapse				S	Protruding Objects/Parts			
H	Overturning				T	Asphyxiation			
I	Electric Shock				U	Manual Handling			
J	Moving Machinery/Parts				V	Respiratory			
K	Moving Vehicles				W	Cutting & Sawing			
L	Drowning				X	Struck by Falling Objects			

CONTROL MEASURES

Always ensure Scaffolding is in good working order, opened and placed in the correct manner. When working from ladders always follow hire companies instructions by erecting at a safe angle, one foot out at floor level, for every 4ft. Tie off top of ladder and have the bottom footed – never overstretch.

Always ensure the ground is clear of obstruction and free of slippery substances e.g. oil and water.

Ensure all flammable materials are stored and stacked away from sources of ignition, any cardboard boxes or paper shall be disposed of at the end of every working day.

When using scaffold towers all guidelines must be followed, never move a scaffold whilst men or materials are still on them. Always ensure that the scaffolds are on level ground and that wheels are locked. Only competent persons with a relevant scaffold certificate (Pasma or similar) should erect a tower. Harnesses must be worn.

Access lifts – always ensure the ground is free of obstructions and is a flat surface. Only operatives with a relevant access platform certificate should operate the lift. Harnesses must be worn.

On any site there will be moving vehicles, always be aware of your surroundings.

Where noise levels are greater than 90DB (A) use PPE provided.

Employees must at all times liaise with engineers and operate under their guidelines, employees must adhere to site rules such as no smoking, and good housekeeping, do not move barriers/scaffold that may be obstructing works, always seek advice.

Ensure lighting is adequate within areas of site where work is being carried out so obstructions can be seen.

At all times use P.P.E.

When carrying out any sawing/cutting/installing, ensure at all times if possible that it is carried out on a sound surface at ground level. Take care of eyes, skin/hands – make tools safe - by carrying at all times your cutting implement in the protective sheath provided by your employer.

Install material only after ensuring a safe footing, insulation materials to be installed in 1 metre lengths and secured by means of tape adhesive or wire to manufactures guidelines and COSHH regulations.

Signed By Supervisor		Date	
Signed by employee		Date	